



By-Laws
of
Memorial Lodge

No. 172, G.R.S.

A.F. & A.M.



Moose Jaw, Sask.

INSTITUTED
JANUARY 11, 1923





BY-LAWS
OF
Memorial Lodge
No. 172, G.R.S.
A.F. & A.M.

ADOPTED 25th OCTOBER, 1923
WITH ALL AMENDMENTS TO 12th NOV., 1953

MOOSE JAW, SASK.



BY=LAWS

OF

MEMORIAL LODGE

No. 172, G.R.S.

Ancient, Free and Accepted Masons

as further amended by resolution of the Lodge duly adopted and confirmed up to November 12th, 1953.

This Lodge was organized by unaffiliated Masons in the City of Moose Jaw who had served with the the Canadian Forces in the world war of 1914-18. Memorial Lodge was organized and so named to perpetuate the memory of those who had fallen during the conflict, with the further purpose of enhancing the feeling of mutual respect and comradeship which had developed between those who had served during the war years; with the belief that the brethren would continue to stand together in mutual trust, goodwill and forbearance in accordance with the true principles of Masonry.

The Lodge was instituted under dispensation granted by the Grand Lodge of Saskatchewan on the 11th day of January, 1923, with twenty-one charter members, all of whom had seen service during the war of 1914-18. Charter was granted on the 21st day of June, 1923, by the then Grand Master James Walter MacNeill under the name and title of the Memorial Lodge; and by warrant directed to him by the Grand Master the Lodge was duly consecrated by Most Worshipful Brother W. B. Tate, Grand Secretary of the Grand Lodge of Saskatchewan, on Thursday, the 11th day of October, 1923.

ARTICLE I

The Lodge, Its Name, Warrant and Meetings Name of the Lodge

1. This Lodge shall be known by the name of The MEMORIAL Lodge, No. 172, on the Register of the G. L. of Saskatchewan, Ancient, Free and Accepted Masons.

The Warrant of the Lodge

2. The Warrant of this Lodge is a Charter granted on the 21st day of June, A.D. 1923, A.L. 5923, by the M.W. the Grand Lodge of Saskatchewan, A.F. & A.M., to whose constitutional rules and edicts the most implicit respect and obedience will ever be paid by its members.

The Meetings of the Lodge

3. The regular meetings of this Lodge shall be held on the second Thursday in each month at 8 o'clock p.m.

4. The order of business at every regular meeting shall be as follows (subject, however, to change at

any meeting by the Worshipful Master, or by open vote of the Lodge):

- 1st Reading minutes of last regular and all intervening meetings.
- 2nd Reports of Committees on petitions.
- 3rd Balloting.
- 4th Reception of petitions.
- 5th Accounts and Communications.
- 6th Reports of other Committees.
- 7th Unfinished Business.
- 8th New Business.
- 9th Conferring Degrees.
- 10th Good and Welfare of Masonry.
- 11th Secretary's Report of Receipts.

5. No new business shall be entered upon after 11 o'clock p.m. All business of this Lodge must originate at regular meetings, and all appropriations of the funds of the Lodge must be made at the same.

6. Emergent meetings may be called at any time at the discretion of the Worshipful Master, by giving due notice to the members, for such purposes as may be specified in the notice, and are not incompatible with the laws and usages of Masonry.

7. Festive meetings shall be held on the Festival of St. John the Baptist (24th June), and St. John the Evangelist (27th December), or, if the festival occurs on Sunday, then on a later day during that week, at such an hour as the Worshipful Master may direct.

8. All meetings of this Lodge shall be held in the City of Moose Jaw, unless for funeral or festival purposes. No meeting can be called off beyond the day and night in which it was opened, and the Lodge must be regularly closed before the brethren disperse. No meetings of this Lodge, either regular or emergent, can be held unless the Charter is present in the Lodge Room.

ARTICLE II

Officers

9. The officers of this Lodge shall consist of: The Worshipful Master, Senior Warden, Junior Warden, Treasurer, Secretary, Chaplain, Senior Deacon, Junior Deacon, Director of Ceremonies, Senior Steward, Junior Steward, Organist, Inner Guard and Tyler.

Election of Officers

10. The election of officers shall be held at the regular meeting of the Lodge in the month of May in each year, after the regular business of the Lodge, except conferring degrees, is transacted.

11. The elective officers shall be the Worshipful Master, Senior Warden, Junior Warden, Treasurer, Secretary and Tyler. The first five named shall be elected by paper ballot, without nomination, and the Tyler by open vote. A majority of all the votes cast shall be necessary to a choice. In the event of there being more than two names, not one of which has a majority of all the votes cast, the lowest shall successively be dropped and the ballot shall be re-taken until one receives a clear majority.

12. Before the election takes place the Worshipful Master shall appoint three or more scrutineers from the brethren present. The Deacons shall distribute blank ballots to all members of the Lodge in attendance before each individual ballot, and collect same and deliver them to the Scrutineers appointed by the Worshipful Master to count the votes. After they have carefully ascertained the state of the vote, the Scrutineers shall report to the Worshipful Master, who shall proclaim the brother having a majority of all the votes cast elected.

13. Previous to proceeding with the election of the Worshipful Master, the Secretary shall read

the names of all members eligible to hold the office.

14. No member shall be entitled to vote at the election of officers or to hold office unless his dues for the current year have been paid in full. It shall be the duty of the Secretary during the election to challenge the vote or the election of any delinquent member.

15. No member present and entitled to vote shall be excused from that duty, save by permission of the Worshipful Master, granted for good and sufficient reasons presented.

16. The Worshipful Master Elect shall appoint the Chaplain, Senior and Junior Deacons, Director of Ceremonies, Stewards, Organist and Inner Guard.

17. No person not a member of the Lodge shall be eligible for election or appointment to any office therein except that of Organist or Tyler.

Installation and Investiture of Officers

18. The Installation and Investiture of the officers of the Lodge shall be held on the festival of St. John the Baptist, or if impracticable on the festival, then at a special meeting called for that purpose to be held prior to the next regular meeting of the Lodge, at such hour as the Worshipful Master shall appoint, of which the members shall receive due notice.

19. The elective officers must be installed or invested in person; any appointed officer not being present may be invested by proxy. An officer re-elected to the office in which he has just served one or more terms, need not be re-installed or re-invested therein.

20. Each officer duly elected or appointed and installed or invested, shall hold office until his successor is duly elected or appointed and installed or invested.

Duties of Officers

21. The Worshipful Master: In addition to those duties set forth in the Constitution, and also those which are purely traditional and therefore unwritten, the duties of the Worshipful Master are: To preserve the Charter of the Lodge with unfailing care, and to deliver it to his successor in office. To represent the Lodge, in conjunction with his Wardens, at all the communications of Grand Lodge. To countersign all cheques issued by the Treasurer, upon the funds of the Lodge, but not without the consent of the Lodge. To appoint all committees except as otherwise provided. To arrange for the instruction of his brethren in the Ritualistic work of the Lodge. To see that all unmasonic conduct that comes to his knowledge be faithfully dealt with, according to the constitution of the Grand Lodge, and the By-Laws of the Lodge. To preside at all funerals conducted by the Lodge. To fill vacancies by proper appointments. To see that his successor in office is properly installed. To give, in addition to his proper vote, the casting vote at any time in the event of a tie. To decide all questions of order, subject to an appeal to the Grand Lodge.

22. The Wardens: In addition to the duties of the Wardens as set forth in the constitution, it shall be the duty of the Junior Warden to take cognizance of all complaints made by brethren of unmasonic conduct and irregularity of members, and bring the same before the Lodge if in his opinion necessary. Provided this shall not be a bar to any brother bringing his complaint directly before the Lodge on the neglect or refusal of the Junior Warden.

23. The Treasurer: In addition to those duties which are set forth in the Constitution, the duties of the Treasurer are to deposit the funds of the Lodge in a Chartered Bank to be designated by

the Lodge, to the credit of the Lodge, and to discharge all orders signed by the Secretary by cheque, which must be countersigned by the W.M., and transfer the balance in favor of the Lodge to his successor upon installation. He shall deliver up all papers, books, and funds when directed to do so by the W.M., or the Lodge.

24. The Secretary: In addition to those duties which are prescribed by the Constitution, the duties of the Secretary are to attend upon all trials and meetings for taking evidence and to furnish copies of all evidence taken where an appeal to Grand Lodge is demanded. To furnish demits, etc., duly signed and sealed by order of the Lodge. To file for preservation, and keep in some safe and secure place, all petitions and documents of every character on the business of the Lodge. For the satisfactory discharge of his duties the Secretary shall be exempt from dues and shall receive such remuneration as the Lodge shall by vote determine at the regular meetings in June and December.

25. It shall be the duty of the Treasurer and Secretary to submit detailed reports in writing of their accounts, with the Lodge, at the regular meeting in January following the festival of St. John the Evangelist (27th December), and to promptly deliver to their successors in office all the books, papers, vouchers, etc., in their possession, having any reference to the business of their office. They shall, if required by the Lodge, execute a good and sufficient bond to the Worshipful Master for the faithful performance of their duties.

26. The Deacons: The Deacons shall attend in opening the Lodge and in the ceremonies of conferring the several degrees upon candidates, and otherwise as the Worshipful Master may direct.

27. Director of Ceremonies: The Director of Ceremonies shall see that the Regalia and para-

phernalia are in place for the punctual opening of the Lodge, and that all brethren appear in the Lodge in the clothing prescribed by the Constitution, and to the best of his ability see that every brother is placed according to his station. He shall have the direction of processions on all public occasions.

28. The Tyler: The Tyler shall attend all meetings of the Lodge and tyle the door subject to the orders of the Worshipful Master. It shall also be his duty to take care of the Regalia and paraphernalia of the Lodge and to see that the same is kept in good order. For the satisfactory performance of his duties he shall be exempt from dues and shall receive the sum of \$2.00 for each meeting (except funerals) at which he performs his duties.

29. All other officers shall perform such duties as may be directed by the Worshipful Master not conflicting with these By-Laws, the laws and regulations of the Grand Lodge, and the usages and general regulations of Masonry.

ARTICLE III

Committees and Auditors

30. There shall be three Standing Committees of the Lodge, viz: a Committee on Benevolence, a Committee on Finance, and a Committee on the Work.

31. Committee on Benevolence: This committee shall consist of the Worshipful Master and Wardens. It shall be their duty to investigate all appeals for relief and report to the Lodge, when such aid may be given as the Lodge may deem proper and the necessity of the case requires. In cases where it seems necessary to grant immediate relief to a distressed Master Mason in good standing, or to the family of such, they shall have

power, through their chairman the W.M., to draw on the Treasurer for a sum not exceeding \$25 in any one case, and to report same at the next regular meeting.

32. Committee on Finance: This committee shall consist of three members to be appointed by the W.M., on his installation, or not later than the next regular meeting. The duties of this committee shall be to examine the books, vouchers, etc., of the Treasurer and Secretary, from time to time and report to the Lodge when so directed. Likewise to examine and audit all bills, accounts and claims that may be presented to the Lodge for payment.

33. Committee on the Work: This committee shall consist of three Past Masters to be appointed by the Worshipful Master whose duties it shall be to consider and ascertain all particulars of the work of the Ceremonial of the Lodge and the Degrees and to correct any tendency toward irregularity either in the text or movements in connection with any of the Lodge Ceremonial for the purpose of preserving the regularity of the Work.

34. Special Committees: Special Committees consisting of three members shall be appointed by the W.M., upon all applications for initiation and affiliation.

35. Special Committees consisting of as many members as may be thought discreet may be appointed on any item of business by the W.M. or the Lodge.

36. All Special Committees shall report at the regular meeting subsequent to their appointment, unless for satisfactory reasons given, the Lodge should extend the time for making such report.

37. All reports of Committees shall be in writing, unless otherwise ordered by the Lodge.

38. All committees shall be composed of Master Masons.

39. The Worshipful Master shall, on the day of his Installation, appoint two brethren a committee, whose duty it shall be to audit the books and accounts of the Treasurer and Secretary at the close of the fiscal year and to report thereon at the regular meeting in January.

ARTICLE IV

Membership—Fees and Dues

40. **Petitions for Initiation:** A petition for initiation shall be made in accordance with the forms prescribed by the Constitution and must be accompanied by a deposit equivalent to one-half the fee for the three degrees, which deposit, should the petitioner be rejected, shall be returned to him.

41. **Petitions for Affiliation:** Petitions for affiliation with the Lodge shall be made in accordance with the form prescribed by the Constitution and must be accompanied by a demit or certificate of good standing, a fee of one dollar and dues for the current year, all of which in case of rejection shall be returned to the petitioner.

42. **Life Membership:** Any member who has paid all dues that may have accrued against him during his membership in this Lodge may become a life member on compliance with terms and conditions set out in Section 174 of the Constitution of the Grand Lodge.

43. A life member shall be exempt from annual dues, and shall be entitled to a certificate of life membership as provided in the Constitution.

44. All petitions for life membership shall be made in writing at a regular meeting, accompanied by the proper fee.

45. **Honorary Membership:** No brother shall become an honorary member of this Lodge until he

has been proposed and seconded at a regular meeting and the nomination inserted in the notices for the next regular meeting and the decision of the brethren ascertained by ballot as provided for in Rule 45.

46. **Balloting:** No person shall be initiated in or become a member of this Lodge if, on the ballot being taken, two black balls shall be found against him.

47. The Entered Apprentice Degree shall not be conferred on any applicant at the meeting at which the Lodge ballots on the application.

48. The fees for the three Degrees shall be \$65.00 which amount shall include fees for Grand Lodge registration, \$10.00 to Grand Lodge Benevolent Fund, five per-cent of the Initiation fee to the Lodge Benevolent Fund, Grand Lodge Certificate, a copy of Constitution, a copy of The By-Laws of the Lodge and a Master Mason's Apron when raised; said fees must be paid in full before initiation.

49. For a brother who affiliates with the Lodge, as an E.A. or an F.C., and who wishes to be passed and raised, or raised, one-third of the fee, for each degree, prescribed by the By-Laws of this Lodge for the three degrees, payable in advance. This is not, however, intended to prevent the Lodge from conferring degrees on a brother free of charge at the request of the Lodge in which he is initiated.

50. For a Lodge of Emergency called at the request and for the accommodation of a candidate for any one of the degrees, in addition to all other fees, Ten Dollars.

~~51. **Dues:** The annual dues for all members other than the Secretary and Tyler (who are exempt) shall be (except as hereinafter provided) the sum of \$12.00 payable half-yearly in advance. All members residing within a five-mile radius of the Moose Jaw City Limits shall pay a further sum of~~

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NO. 51—DUES

The Annual Dues of all Members, residing within a 5 (five) mile radius of the Moose Jaw City Limits (Secretary and Tyler exempt), shall be the sum of \$17.00 (Seventeen) yearly. All Members residing outside the 5 (five) mile radius, shall be \$11.00 (Eleven) yearly. All Dues payable half yearly in advance. The Annual Dues shall accrue from date of Initiation or Affiliation, as provided in the Constitution. Five percent of all Dues received shall be paid over to the Lodge Benevolent Fund.

ARTICLE V

Suspension for Non-Payment of Dues

53. If the dues of any brother remain unpaid after the expiration of the masonic year in which the same became due he may be suspended from the privileges of Masonry in accordance with the procedure set forth in the Constitution.

54. All petitions for restoration must be accompanied by amount of dues in arrears at date of suspension, or such other sum as the Lodge by resolution decides to accept.

55. The amount of each member's dues to the end of the current year shall be inserted in the notices at least every two months.

ARTICLE VI

Property

56. All property of any kind belonging to the Lodge shall be vested in the Master and Wardens for the time being.

57. The Worshipful Master shall see that a correct inventory of the property of the Lodge is kept in a book provided for that purpose, and that the Lodge is fully protected by insurance against fire.

ARTICLE VII**Withdrawals**

58. Any member in good standing and whose dues are paid, may withdraw from the Lodge by making written application at a regular meeting and he shall receive a demit as provided in the Constitution.

ARTICLE VIII**Alteration of By-Laws**

59. Any action of the Grand Lodge or edict of the Grand Master which may conflict with any part of these By-Laws, shall have the effect of amendment without any action on the part of the Lodge.

60. These By-Laws, or any part thereof, may be amended or repealed, or others substituted in their stead, by notice of motion given at a regular meeting, which shall be entered on the minutes, and inserted in the notices for the next regular meeting, when the proposed alteration shall come before the Lodge for discussion. The assent of two-thirds of the members present shall be necessary for the adoption of such amendment, repeal or alteration, which must then be submitted to the Grand Master for his approval before it becomes a law.

ARTICLE IX**Signing By-Laws**

61. These By-Laws when fairly written in a book shall be signed by the Worshipful Master and Secretary, and shall have the seal of the Lodge affixed. Each brother is required to sign them at the time of his Initiation or Affiliation as a declaration of his submission thereto, and

one copy shall be delivered to each member free of charge.

ARTICLE X

Rules of Order

62. No motion shall be open for discussion until stated to the Lodge by the Worshipful Master. All motions shall be decided by a majority of votes unless otherwise provided. The votes of the members are given by each holding out his right hand, and shall be counted by the Worshipful Master and Deacons, unless the numbers should be so unequal as to render counting unnecessary.

63. Every brother, when speaking, shall address himself to the Worshipful Master, and no brother shall speak more than once on the same question, unless in explanation, or the mover in reply. No visitor shall speak on any question without leave of the Worshipful Master, nor shall he on any occasion be allowed to vote; during his continuance in the Lodge he shall be subject to its By-Laws.

64. On a point of order being raised while a brother is speaking, or when called to order by the Worshipful Master, he shall at once take his seat. The point of order shall be stated by the brother objecting and the Worshipful Master shall decide thereon without debate, after which the brother may proceed. No amendment to a motion shall be in order after an amendment to an amendment.

65. All notices of motions shall be in writing and the Secretary may require any motion to be made in writing.

66. No member or visiting brother shall disclose or make known by any means whatsoever out of this Lodge any of the proceedings, or any of the decisions or business of any kind transacted within the Lodge to anyone not a Mason, or no member

or visitor shall presume in open Lodge, either at labor or refreshment, to make use of any profane, irreverent, or improper expressions or sentiments, under the penalty, if a member, of severe censure and reprimand, and if a visiting brother, of not again being permitted to visit this Lodge until after a unanimous vote of the Lodge for that purpose. (On the initiation of each candidate, and on the joining of each brother, the Worshipful Master shall cause this article to be read, so that no brother ever after shall plead ignorance.)

We certify that the foregoing By-Laws were adopted at a regular meeting held in the Masonic Hall at Moose Jaw, in the Province of Saskatchewan on the 25th day of October, A.L. 5923, A.D. 1923, after the provision of Section 58 had been complied with.

W. BROWN, W.M.

H. G. MONGER, Secretary.

Approved:

J. W. MacNEILL, Grand Master.

Tyler's Obligation

I,
do solemnly declare that I have been
regularly Initiated, Passed and Raised
in a Regular Constituted Lodge under
the Jurisdiction of.....,
that I do not stand suspended or ex-
pelled and know of no reason why I
should not hold Masonic intercourse
with my Brethren."

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MOOSE JAW

